

THE CHILDREN'S BRIDGE



**HOMELAND VISIT
REGISTRATION PACKAGE
MARCH 12 – 22, 2010**



Children's Bridge
International Adoption
Consultants

HOMELAND VISIT REGISTRATION FORM

	Parent #1 (Main Contact)	Parent #2
First Name:		
Last Name:		
Date of Birth:		
Complete Mailing Address:		
Tel. No. Home:		
Tel. No. Business:		
Cell Phone #:		
Fax #:		
Email Address:		

Registrations are accepted on a first come, first served basis and are accepted with full payment of Agency Facilitation Fee. Please see cost sheet below for a complete listing of fees.

Do you wish to visit your child's orphanage? Yes No

If yes, you MUST complete the "Orphanage Visit Request Form" attached (2 pages).

Emergency contact person in Canada:

Name (Please print): _____

Tel. No. Home: _____ Tel. No. Business: _____



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WAIVER OF LIABILITY

I acknowledge that participation in this travel program organized by The Children's Bridge is entirely at my own risk. In addition, I assume full and complete responsibility for the safety, health and welfare for any minor in my care that participates in this travel program. The Children's Bridge assumes no liability for accidents or injuries associated with participation in this program howsoever caused.

I acknowledge that travel to China may carry with it an element of risk. It is my responsibility to behave and conduct myself in a safe manner and to insure that I have taken sufficient medical procedures to safeguard my health and that of any minor in my care.

I acknowledge that The Children's Bridge will contract the services of a travel service to complete travel arrangements in China. Such travel service is an arm's length corporation acting independently of The Children's Bridge and The Children's Bridge assumes no liability relating to the services provided by this travel service.

I/we _____ (parents)
understand and accept that participation in The Children's Bridge sponsored homeland visit to China is on a voluntary basis for myself/ourselves and my/our child(ren).

I/we acknowledge and represent that I/we carry health insurance for myself/ourselves and my/our child(ren) and understand that we are fully responsible for any and all costs associated with any illness or emergency treatment(s) that may result from participating in our visit to China. I/we do hereby waive from any liability the parties associated with the conduct of this Children's Bridge Homeland Visit employed by The Children's Bridge or travel service provider AND ANY OTHER OFFICIAL REPRESENTATIVES of The Children's Bridge.

Signatures:

Parent/Guardian _____ Date: _____

Parent/Guardian _____ Date: _____

HOMELAND VISIT PARTICIPANTS

The following information is required from **each** participant in the homeland visit:

	Name as it appears on the passport	Birth date
Parent #1		
Parent #2		
Adoptee 1		
Adoptee 2		
Additional Traveller		
Additional Traveller		
Additional Traveller		
Additional Traveller		

ITINERARY

March 13	Arrive Beijing, check into hotel
March 14	Visit Tiananmen Square and Forbidden City in the morning, free time in the afternoon (B,L)
March 15	Visit the CCAA and BLAS in the morning and have a Hutong tour in the afternoon (B,L)
March 16	Visit the Great Wall (B,L)
March 17	Visit the Summer Palace, have a boat ride and take the overnight train to Xi'an (B,L)
March 18	Arrive Xi'an in the morning (breakfast at hotel), visit the Ancient Rampart and enjoy a dumpling banquet in the evening (B,L,D)
March 19	Learn traditional Tai-chi in the early morning. Visit Terracotta Museum and enjoy free time in the afternoon (B,L)
March 20	Take flight to Shanghai, check into hotel and enjoy free time. (B,L)
March 21	Visit the Yu Garden and the Ghenghuangmica Street (local shopping) (B,L)
March 22	Transfer to the province to visit the orphanage or fly home (B)

B = Breakfast, L = Lunch, D = Dinner

ESTIMATED COST SHEET

CHINA HOMELAND VISIT

ALL FEES QUOTED IN CANADIAN DOLLARS (EXCEPT WHERE NOTED)

AGENCY FEES

Homeland Visit Facilitation fee (per family – up to 4 people) \$600.00

3RD PARTY FEES (ESTIMATE ONLY)

Translation & China Communication (per adoptee)*	\$100.00
Travel Visas (per person)	50.00
Disbursements (postage, couriers, etc.) (per family)	100.00
Power of Attorney (if required)	100.00
*Orphanage Visit (per orphanage – estimate – varies by province and is payable in Yuan)	300.00
Return Airfare (per adult)	1,400 – 1,800.00
Return Airfare (child aged 2 – 11, approx. 70% of adult fare)	1,000 – 1,300.00

In-China Travel (quoted and payable in USD)

1 Adult in a single room	\$1,895.00 per adult
1 adult + 1 child in a room	1895.00 per adult; 750.00 per child
2 adults + 1 child in a room	1,455.00 per adult; 750.00 per child
2 adults + 2 children in a room	1,455.00 per adult, 750.00 per child
Extra cot fee	400.00

Please note that a “single” room contains two (2) beds or 1 king/queen bed and a “double” room contains two (2) double beds.

*In-China travel includes: hotel, guide service, some meals (as outlined on itinerary), sightseeing, train tickets (4 beds in one berth) and flight from Xi’an to Shanghai.

Additional costs for province/orphanage visits will vary and will include airfare and accommodation as well as the estimated orphanage visit fee of \$300.00.

*Payable only if you are visiting your child’s SWI.

Please note: There may be other costs that will vary. All international flights and in-China travel fees are set and charged by third parties and must be paid at the current rate at the time they are due. There is a \$150.00 administrative fee payable to The Children's Bridge for any *additional* (not including adoptive parents and/or siblings) passengers travelling to China. As well, additional passengers will have to pay for their travel visas and courier costs separate from the Agency Fees listed above.

There may be changes from when you initially received this cost information until you receive a final quote for your in-China travel (approximately 30 days prior to travel). In-China travel fees are based on a travel group of at least 10 adults. Adults are travellers aged 12 and older. This applies to fares on international flights as well as in-China travel fees.

HOMELAND VISIT ACCOMMODATION OPTIONS

The costs per family are listed below. Please note that children ages 12 and up are considered adults for travel in China.

Hotels are family friendly and generally rated three and half to four stars in China. They were selected to keep costs moderate and suitable for the average family. They are NOT luxurious but they are comfortable, have pools as well as a variety of restaurants nearby with a varied choice of food. In Beijing the hotel is close to both western style and Chinese restaurants. Hotels in each province are to be confirmed at a later date.

Indicate by checking the appropriate box which option you prefer. Payment for the in-China travel is due no later than January 28, 2010. Cheques are made payable to "The Children's Bridge In Trust". This payment will be wired to the travel coordinators in China as payment for hotel arrangements, guides and air travel within China. Should you not be able to come on the tour, cancellation penalties will apply as noted.

Costs for travel to _____ only (in USD – does NOT include orphanage visit):

- 1 adult in a single room: \$1,895.00 per person
- 1 adult + 1 child in a double room: \$1,895.00 per adult, \$750 per child (no extra bed)
- 2 adults + 1 child in a room: \$1,455.00 per person, \$750 per child (no extra bed)
- Extra cot \$400

*Please note that a "single" room contains two (2) beds or 1 king/queen bed and a "double" room contains two (2) double beds.

Costs include the following:

- Air tickets within China, including airport taxes
- Hotel accommodation in China for the duration of the trip (excluding province)
- Transportation from airport-hotel-airport as well as transportation to sights listed on itinerary
- Admission fees for sights/parks as per itinerary
- Breakfast and lunch each day and dinner as noted
- Guide service as per itinerary

Costs not included:

- Dinners (except where noted)
- International airfare and airfare in Canada
- Passport or Chinese visa processing fees
- Optional activities, personal purchases, laundry, business centre, room service, travel insurance

ORPHANAGE VISIT ARRANGEMENTS

PERMISSION & INVITATION TO VISIT

The Children's Bridge will be pleased to arrange a visit to your child's orphanage family. Your request will be made through the Department of Civil Affairs in the province in China where your child was adopted from. Such visits are approved both by the Department of Civil Affairs and the Director of your child's orphanage. While every effort will be made on your behalf to visit the orphanage, there is no guarantee that it will be allowed.

In order to make the request, the following *adoption documents* are required:

1. Copy of your child's Adoption Certificate with complete Chinese name, year of adoption, birth date etc. in English AND Chinese.
2. Name of orphanage, orphanage city and province in China.

In addition to the above, you will need to write a letter addressed to your orphanage introducing yourselves and requesting an invitation to visit. Include this letter with the attached documents. A sample letter is below.

To: Director of the <insert name> Social Welfare Institute

We are the <insert name> family from <insert city>, Canada. We are in China to visit and to experience the wonderful heritage of this beautiful country. We adopted 2 girls from the province of <insert name>. Our daughter <insert name> was adopted from the <insert name> Social Welfare Institute in <insert year>. She is now <insert age> years old. We are most interested in visiting and in meeting some of the staff at the orphanage where <insert name> spent the first year of her life.

Thank you for your consideration.

Note: Do not fax these documents, as they will not be clear enough to send on to China.

TRAVEL COSTS

There will be additional costs involved if you choose to visit your child's orphanage. This cost will depend on the following factors:

- how far the orphanage is from the provincial capital
- whether an overnight stay is required and therefore a hotel cost
- the type of transportation necessary to travel to the orphanage city (car, bus, train or airplane)
- cost of guide and his/her travel/hotel arrangements
- the number of families going to the same orphanage (greater number will mean decreased cost)
- how many people in your family traveling to the orphanage

It will take approximately 2-4 weeks to determine this additional cost. Your patience is requested while we obtain a quote. As soon as we receive a quote we will advise you so that you can make a decision.

ORPHANAGE VISIT ARRANGEMENTS REQUEST FORM

Fill out one form for **EACH** orphanage you wish to visit. Please **print** clearly.

Adoptee's name as it appears on his/her Canadian passport:

Complete original Chinese name:

Date of Birth: _____ Date of Adoption: _____

Your original Children's Bridge group number: _____

Orphanage name: _____

Orphanage city: _____

Parent #1: _____ Parent #2: _____

Complete Mailing Address: _____

Tel. No. Home: _____ Tel. No. Business: _____

Email address: _____

Copy of adoption documents enclosed.

ORPHANAGE VISIT ARRANGEMENTS

Please tell us...

1. Do you wish to visit just the orphanage city? Yes No
2. Do you wish to visit the orphanage and staff? Yes No
3. Do you wish to have permission to review your child's orphanage file? Yes No

If you answered yes to questions 2 & 3 there is some required reading in preparation for both you and your child.

Go to: www.emkpress.com , scroll down to "Parent Resources and then to "Going Back". After reading this section move on to "Part III What's In an Orphanage File and Other Frequently Asked Questions".

TRAVEL ARRANGEMENTS FORM

**** Please note that ALL names must be written AS THEY APPEAR ON YOUR PASSPORT****

ADOPTIVE FAMILY INFORMATION

Father's Name: _____ **Passport #:** _____

Work #: _____ Date of Birth: _____

Travel Insurance Required: Yes No

Frequent Flyer Number: _____ Airline: _____

Mother's Name: _____ **Passport #:** _____

Work #: _____ Date of Birth: _____

Travel Insurance Required: Yes No

Frequent Flyer Number: _____ Airline: _____

Address: _____

City: _____ Province: _____ Postal Code: _____

Home Phone #: _____

Email Address(es): _____

Child's Chinese Name (Last name first): _____

Date of Birth: _____

*If one parent is not travelling, please put N/A in the appropriate name field. If this is the case, a Power of Attorney is required.

ADDITIONAL CHILDREN TRAVELLING

1. **Name:** _____ **Passport #:** _____

Date of Birth: _____ Travel Insurance Required: Yes No

Frequent Flyer Number: _____ Airline: _____

2. **Name:** _____ **Passport #:** _____

Date of Birth: _____ Travel Insurance Required: Yes No

Frequent Flyer Number: _____ Airline: _____

ADDITIONAL TRAVELLERS

1. **Name:** _____ **Passport #:** _____

Work #: _____ Date of Birth: _____

Travel Insurance Required: Yes No

Frequent Flyer Number: _____ Airline: _____

2. **Name:** _____ **Passport #:** _____

Work #: _____ Date of Birth: _____

Travel Insurance Required: Yes No

Frequent Flyer Number: _____ Airline: _____

3. **Name:** _____ **Passport #:** _____

Work #: _____ Date of Birth: _____

Travel Insurance Required: Yes No

Frequent Flyer Number: _____ Airline: _____

TRAVEL DETAILS

Note: Where there is a choice "Toronto/Vancouver", please circle the appropriate city.

1. Departing from _____ to *Toronto/Vancouver* on _____
(City you are leaving from) (dd/mm/yy)

2. Departing from *Toronto/Vancouver* to Beijing on _____
(dd/mm/yy)

3. Departing from Beijing to *Toronto/Vancouver* on _____
(dd/mm/yy)

4. Departing from *Toronto/Vancouver* to _____ on _____
(City you are returning to) (dd/mm/yy)

5. Hotel required in *Toronto/Vancouver* en route to China? Yes No

Date(s): _____

Number of Rooms: _____ Smoking Non-Smoking

Number of Beds: _____ Size: _____

Special Requirements: _____

6. Hotel required in *Toronto/Vancouver* on return from China? Yes No

Date(s): _____

Number of Rooms: _____ Smoking Non-Smoking

Number of Beds: _____ Size: _____

Special Requirements: _____

7. Business Class Economy Class

8. Specific Seat Request: Aisle Window Centre

9. Bulkhead Seating (subject to availability): Yes No

10. Do you have any special dietary requirements that the airline should be aware of?

If so, explain: _____

PAYMENT METHOD

Credit Card

Card Type: _____

Name on Card: _____ Card # _____

Expiry Date: _____
(mm/yy)

TRAVEL DETAILS IN CHINA

Number of Rooms: _____ Smoking Non-smoking

Please note: If you are taking additional adults or children with you, an extra room is the best option. Often, adjacent or adjoining rooms are available. Non-smoking rooms may smell like smoke.

Number of extra beds: _____

Special Requirements (i.e. food allergies, dietary requirements): _____

ADD-ON TRIP PLANNER

The purpose of this form is to help you plan the portion of your trip that begins after the conclusion of The Children's Bridge "package homeland trip" and, if applicable, your visit to your child(ren)'s orphanage. If you need more space to outline your specifications please use additional pages.

Family Name: _____
(please print)

Given Names: _____
(please print)

We plan to arrive in China on _____

- My family is participating in the March 12 - 22, 2010 homeland visit.
- My family is planning to visit our child(ren)'s orphanage(s).
- My family is NOT planning to visit our child(ren)'s orphanage(s).

In addition to the above plans, we would like to visit the following place(s):

1. Name of city/province: _____

We want to arrive on: _____

We want to depart on: _____

In this city we wish to see: _____

2. Name of city/province: _____

We want to arrive on: _____

We want to depart on: _____

In this city we wish to see: _____

We plan to depart China from (name of city): _____

Date/time/flight # and airline: _____

Kids Travel Journal Publication Release Form

I/We _____
(please print)

Parent(s) of _____
(please print)

- Give permission to The Children's Bridge to print our child's photograph in the Homeland Visit Kids' Travel Kit. This Kit will be printed only for the purpose of the Homeland Visit and in sufficient quantity to be distributed to each child participating in the trip.

- Deny permission to print my child's photograph in the Homeland Visit Kids' Travel Kit.

Signatures: _____

Date: _____

Please note: One form is required for each child travelling whose picture will be included in the Homeland Visit Kid's Travel Kit.

PAYMENT SCHEDULE & TASK LIST

PAYMENT SCHEDULE

The following is the payment schedule for the Homeland Visit scheduled for March 12 - 22, 2010.

Date	Amount	Description
On or before November 2, 2009.	\$600.00 per family of 4 (non-refundable)	Registration/Facilitation fee (see task list below for detailed outline of forms required))
On or before November 9, 2009.	\$1,400-1,800 per adult (economy) – estimate only \$1,000-1,300 per child (economy) – estimate only	If booking airfare yourself please send us confirmation of airline booking to China (a photocopy of tickets or itinerary needs to be sent to China).
January 25, 2010	\$50CAD/person	Apply for visas to enter China. Contact Brenda for further information (contact details below).
January 25, 2010	As per attached fee schedule.	Total in-China travel service fees as per travellers in your family.
January 25, 2010	As per individual quote (if requested).	Orphanage city/orphanage visit add-on fees.
March 5, 2010	10% Cancellation fee.	Of total travel fees paid.

Please note:

- Payments may be made by cheque, money order or bank draft and are payable to “The Children’s Bridge In Trust”.
- Airline fees may be paid via credit card.

*Fees not paid by January 25, 2010 will result in all reservations in China being cancelled.

**Cancellation 30 days prior to departure will result in cancellation fees being levied (15% per ticket for airfare within China and 10% of the total travel fees paid for in-China travel).

Return all forms and fees to:

The Children's Bridge
1400 Clyde Avenue, Suite 221
Ottawa, ON
K2G 3J2

Attention: Brenda Bruce
Homeland Visit March 2010

TASK LIST

You need to:

- Return Homeland Visit Registration form (3 pages), Orphanage Visit Request Form (2 pages), Orphanage visit request invitation form, Accommodation Option form (1 page), Travel Arrangements form (3 pages), Add-on Trip Planner (2 pages), China Application for Homeland Visit, and payment of \$600 non-refundable registration fee by November 2, 2009.
- Copies of pages 2 and 3 of each traveller's passport must be submitted with registration form above.
- Brenda Bruce will book your international flights and insurance or you can book directly with the airline or agency of your choice (using points if you choose to). If you book flights yourself, book to arrive in Beijing March 12, 2010 and provide Brenda with copies of your e-tickets ASAP.
- Every person travelling must have a Chinese visa. Please complete your visa application forms (attached) and send to Brenda with your valid passports (original passport – no copies), colour visa sized pictures (2" x 2") and the fee of \$50.00 per application and submit by January 25, 2010. Note that passports must be signed and valid for 6 months **following** dates of travel. An instruction form is also attached to assist you in filling out your visa application.
- Please note that a Power of Attorney is required if one parent is NOT travelling. Contact Brenda for a sample form.
- If this is your child's first trip back to China, please include their red Chinese passport.
- Send us a clear picture of your child(ren) as well as the Kids Travel Journal Publication Release Form by December 6, 2009.

CHINESE VISA APPLICATION – INSTRUCTION SHEET

Section 1:

- 1.14 If you check “Government Official and Staff of Media”, please indicate your exact job title. If media related, please attach a letter stating that your travel is for adoption purposes only and that you will NOT be working during your visit.

Section 2:

- 2.1.1 Check “Others” and enter “Adoption” in the box. This also applies to family members and friends who travel to China for the adoption trip.
- 2.2 Check “Single Entry.”
- 2.3 Enter the date you are arriving in China, NOT the date of departure from Canada.
- 2.4 Enter the number of days you will be in China. The tour is 10 days so add any additional days to this that you will be staying (i.e. orphanage visit).
- 2.5 Enter “Beijing-Nanchang-Beijing (or whatever cities you’re travelling to).
- 2.6 Leave blank if you do NOT need to rush your visas. If you check “2 – 3 days Express” the fee is \$75.00 per person and “1 day rush” is \$100.00 per person.

Section 4:

- 4.7 Enter BLAS Travel.
- 4.8 Enter Tel: (8610) 65548948.
- 4.9 Enter address for BLAS as follows:

8/F Sun Light International Plaza
No.16, Wang Jia Yuan Lane
Dong Cheng District
Beijing 100027

- 4.10 Leave blank.

Section 6:

Please complete this section if you are completing the application for someone else.

Section 7:

It is very important that you sign the visa application. The Embassy will not process the visa without a signature.

收养家庭寻根回访申请表 - 加拿大儿童桥
Application Form for Homeland Visit - Children's Bridge

被收养儿童 Visitor - Adoptee	
收养前姓名 Name before adoption	
收养后姓名 Name after adoption	
性别 Sex	
出生日期 Date of Birth	
国籍 Nationality	
护照号 Passport No.	
收养登记证号 Adoption registration No.	
收养登记日期 Date of Adoption	
福利院名称 Name of SWI (CWI)	
收养家长 Visitors - Parents	
父亲姓名 Name of father:	护照号 Passport No.:
母亲姓名 Name of mother:	护照号 Passport No.:
同行成员 Other Visitors - Company	
<u>姓名 Name</u>	<u>关系 Relation to adoptee</u> <u>护照号 Passport No.</u>
1.	
2.	
回访日期 Date of Visit	
回访目的及愿望 Purpose & Requests of Visit	
面谢福利院的养育之恩，亲身实地地感受其“人之初”环境，了解和学习中国文化与传统，增进其中国情结，培养对中国及其文化和传统的热爱。	
旅行社 Travel Agency	
名称 Name of agency:	
电话 Tel. No.: 传真 Fax No.:	
陪同姓名 Name of guide:	陪同电话 Telephone No. of guide:
联系人 Contact Person	
姓名 Name:	
电话 Tel. No.:	传真 Fax No.:
收养机构 Adoption Agency	
衷心感谢省厅、福利院以及各方面对我们的寻根回访家庭所给予的热情关怀与帮助！	
名称 Name:	加拿大儿童桥 Children's Bridge
负责人姓名 Name of person in charge:	Brenda Bruce
负责人签名 Signature of person in charge:	
签名日期 Date:	September 1, 2009